

AMERICAN VISA OF DC
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Email: info@americanvisadc.com or avodc@aol.com www.americanvisadc.com

THIS IS NOT AN APPLICATION; IT IS ONLY A COVERING LETTER FOR AMERICAN VISA OF DC
Vietnam

Visa Requirements:

- Original signed passport valid for six months with at least one blank visa page.
- One visa application form completed and signed.
- One color passport sized photo 2" X 2" ONLY on white or very light background.
- A loose-leaf visa can be issued with one extra passport photo and a copy of the information page of the passport.
- Copy of the Green Card (For Non-U.S. Citizens).

Validity of Visas: Tourist and business visas' validity is determined as paid for by the Embassy fee (see chart below).

Jurisdiction: Residents of all states can be processed in Washington DC.

Contact Person's Name: _____ Phone and email: _____

SHIPPING INSTRUCTIONS: Return completed process to:

Company Name (If applicable): _____ Contact Name _____
 Address _____ Apt#/Mail Code _____
 City _____ State _____ Zip Code _____
 Phone # _____ Email Address _____

TRAVELER(S) INFORMATION:

Departure Date from U.S.A.: _____ **Need by this date:** _____ *Rush fees **will be** applied to meet this date **if necessary**

1) Last Name: _____ First Name _____

Passport #: _____ Passport Expires: _____ Date of Birth ____ / ____ / ____

2) Last Name: _____ First Name _____

Passport #: _____ Passport Expires: _____ Date of Birth ____ / ____ / ____

Processing Fees (check one):

Processing Time:	American Visa of DC Fee:	Embassy of Vietnam Fee:	Money Order Fee:	Fed Ex Shipping Fee:	TOTAL:
6 - 14 Days 1 - 3 month Single Entry:	\$65	\$100	\$25	\$30	\$220
1 - 5 Days 1 - 3 month Single Entry:	\$125	\$130	\$25	\$30	\$310
SAMEDAY 1 - 3 month Single Entry:	\$200	\$150	\$25	\$30	\$405
6 - 14 Days 1 - 3 month Multiple Entry:	\$65	\$150	\$25	\$30	\$270
1 - 2 Days 1 - 3 month Multiple Entry:	\$125	\$180	\$25	\$30	\$360
SAMEDAY 1 - 3 month Multiple Entry	\$200	\$200	\$25	\$30	\$455
6 - 14 Days 3 - 6 month Multiple Entry	\$65	\$170	\$25	\$30	\$290
1 - 5 Days 3 - 6 month Multiple Entry:	\$125	\$200	\$25	\$30	\$380
SAMEDAY 3 - 6 month Multiple Entry	\$200	\$220	\$25	\$30	\$475
6 - 14 Days 1 Year Multiple Entry:	\$65	\$200	\$25	\$30	\$320
1 - 5 Days 1 Year Multiple Entry:	\$125	\$230	\$25	\$30	\$410
SAMEDAY 1 Year Multiple Entry:	\$200	\$250	\$25	\$30	\$505

PAYMENT: (check one)

I authorize American Visa of DC to charge my credit card for payment of passport/visa services.

Card holders' name _____ Number _____ Exp. Date: _____

Signature _____ Today's Date: _____

Check or Money Order made out to "American Visa of DC" for \$ _____ enclosed.

My company has a prearranged billing agreement.

American Visa of DC Inc. assumes no responsibility for the loss, damage or delay of passports or visas caused by an Embassy, Consulate, government office, postal or courier service, delivery service or travel agency. Requirements and fees relating to this request are subject to change without notice.

