

# AMERICAN VISA OF DC

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**THIS IS NOT AN APPLICATION; IT IS ONLY A COVERING LETTER FOR AMERICAN VISA OF DC**

## GABON

### Visa Requirements:

- Original signed passport valid for six months with at least one blank visa page.
- Two [visa application](#) forms completed and signed.
- Two color passport sized photos 2" X 2" ONLY on white or very light background.
- Photocopy of passport information page.
- Invitation from Gabonese sponsor with a company seal ([For business visa](#)).
- Copy of flight itinerary.
- Photocopy of hotel confirmation ([For tourist visa](#)).
- Copy of invitation from family member or friend ([Private visit visa](#)).
- Photocopy of proof of immunization for Yellow Fever.
- Copy of the Green Card ([For Non-U.S. Citizens](#)).

**Validity of Visas:** Tourist and business visas' validity is five years with stays of up to 90 days.

**Jurisdiction:** Residents of all states can be processed in Washington DC.

Contact Person's Name: \_\_\_\_\_ Phone and email: \_\_\_\_\_

### **SHIPPING INSTRUCTIONS:** Return completed process to:

Company Name (If applicable): \_\_\_\_\_ Contact Name \_\_\_\_\_  
Address \_\_\_\_\_ Apt#/Mail Code \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Phone # \_\_\_\_\_ Email Address \_\_\_\_\_

### **TRAVELER(S) INFORMATION:**

**Departure Date from U.S.A.:** \_\_\_\_\_ **Need by this date:** \_\_\_\_\_ \*Rush fees **will be** applied to meet this date **if necessary**

1) Last Name: \_\_\_\_\_ First Name \_\_\_\_\_

Passport #: \_\_\_\_\_ Passport Expires: \_\_\_\_\_ Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_

2) Last Name: \_\_\_\_\_ First Name \_\_\_\_\_

Passport #: \_\_\_\_\_ Passport Expires: \_\_\_\_\_ Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_

### **Processing Fees:** (please check one)

Processing Time:	American Visa of DC Fee:	Gabon Embassy Fee	Money Order Fee	Fed Ex Shipping Fee	TOTAL
8 - 14 Business Days:	\$65	\$200	\$25	\$30	\$320
3 - 7 Business Days:	\$125	\$200	\$25	\$30	\$380
1 - 2 Business Days:	\$150	\$200	\$25	\$30	\$405
<b>SAME DAY:</b>	<b>\$200</b>	<b>\$200</b>	<b>\$25</b>	<b>\$30</b>	<b>\$455</b>

- Please add \$15 service fee for all Non-U.S. citizens, and the Embassy Fee will vary.
- **SAME DAY Service is at the discretion of the visa officer and cannot be guaranteed.**

### **PAYMENT:** (check one)

I authorize American Visa of DC to charge my credit card for payment of passport/visa services.

Card holders' name \_\_\_\_\_ Number \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Signature \_\_\_\_\_ Today's Date: \_\_\_\_\_

Check or Money Order made out to "American Visa of DC" for \$ \_\_\_\_\_ enclosed.

My company has a prearranged billing agreement.

American Visa of DC Inc. assumes no responsibility for the loss, damage or delay of passports or visas caused by an Embassy, Consulate, government office, postal or courier service, delivery service or travel agency. Requirements and fees relating to this request are subject to change without notice.