

AMERICAN VISA OF DC

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THIS IS NOT AN APPLICATION; IT IS ONLY A COVERING LETTER FOR AMERICAN VISA OF DC

BENIN

Visa Requirements:

- Original signed passport valid for six months with at least one blank visa page.
- One visa application form completed and signed.
- One color passport sized photo 2" X 2" ONLY on white or very light background.
- Letter of financial responsibility from the company in the USA (business visa).
- Invitation from the organization in Benin (For mission/volunteer visa).
- Copy of flight itinerary and hotel confirmation (For tourist visa).
- An international certificate of vaccination against Yellow Fever.
- Copy of the Green Card (For Non-U.S. Citizens).

Validity of Visas: Tourist and business visas' validity is stays up to 90 days, multiple entry and 1 year validity.

Jurisdiction: Residents of all states can be processed in Washington DC.

Contact Person's Name: _____ Phone and email: _____

SHIPPING INSTRUCTIONS: *Return completed process to:*

Company Name (If applicable): _____ Contact Name _____
 Address _____ Apt#/Mail Code _____
 City _____ State _____ Zip Code _____
 Phone # _____ Email Address _____

TRAVELER(S) INFORMATION:

Departure Date from U.S.A.: _____ **Need by this date:** _____ *Rush fees **will be applied to meet this date if necessary**

1) Last Name: _____ First Name _____
 Passport #: _____ Passport Expires: _____ Date of Birth ____ / ____ / ____

2) Last Name: _____ First Name _____
 Passport #: _____ Passport Expires: _____ Date of Birth ____ / ____ / ____

Processing Fees: (please check one)

Processing Time:	American Visa of DC Fee:	Benin Embassy Fee	Money Order Fee	Fed Ex Shipping Fee	TOTAL
8 - 14 Business Days:	\$65	\$140	\$25	\$30	\$260
3 - 7 Business Days:	\$95	\$240	\$25	\$30	\$390
1 - 2 Business Days :	\$125	\$240	\$25	\$30	\$420

- Please add \$15 service fee for all Non-U.S. citizens, and the Embassy Fee will vary.

PAYMENT: (check one)

I authorize American Visa of DC to charge my credit card for payment of passport/visa services.

Card holders' name _____ Number _____ Exp. Date: _____

Signature _____ Today's Date: _____

Check or Money Order made out to "American Visa of DC" for \$ _____ enclosed.

My company has a prearranged billing agreement.

American Visa of DC Inc. assumes no responsibility for the loss, damage or delay of passports or visas caused by an Embassy, Consulate, government office, postal or courier service, delivery service or travel agency. Requirements and fees relating to this request are subject to change without notice.

REPUBLIQUE DU BENIN
AMBASSADE AUX ETATS-UNIS D'AMERIQUE
2124 Kalorama Rd N.W.
WASHINGTON, D.C. 20008

RESERVER AU CONSULAT

REFERENCE :
TAXES PERÇUES :
MODE DE PAIEMENT :

DEMANDE DE VISA
APPLICATION FOR VISA

-:-:-:-:-

Nom (en capitales) : _____
Surname (in capitals)

Nom de jeune fille- Maden Name :

Prénoms : _____
First names (in small letters)

Date et lieu de naissance : _____
Born on

Nationalité _____
Nationality

D'origine : _____
at birth

actuelle : _____
present

Situation matrimoniale : _____ Enfants : Nombre _____ Ages _____
Married or single Number of children Ages

Adresse complète: _____
Address in full

Téléphone _____
Phone

Profession: _____
Occupation

Situation militaire : _____
Military service status

Nature du visa: Tourism Business Official visit (Attached diplomatic note) Visiting family or friends
Type of visa * Entréé/Entry Unique Multiple

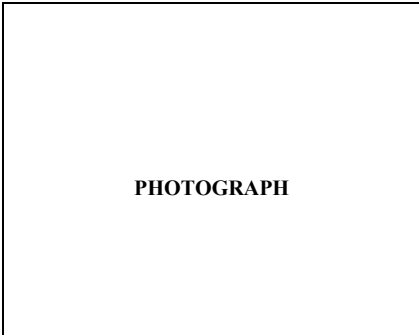
Durée du séjour : _____
Duration of stay

Motifs du voyage : _____
Trip purpose

Avez-vous déjà résidé en République du Bénin pendant plus de trois mois sans interruption ? _____
Have you already resided in the Republic of Benin for more than three months continuously?

Précisez à quelle date: _____
When (give exact date):

Attaches familiales en République du Bénin Adresse précise (Fournissez le Nom et l'adresse précise): _____
Have you any relations in the Republic of Benin (give full addresses, including street and street number)



Passeport N° _____

Delivré le
(Issued on) : _____

Par (by) _____

Valable jusqu'au _____
valid until

Email :.....

Références de la personne à contacter en cas d'urgence aux Etats-Unis (Contact in USA) : _____

References of the person to contact in the US in case of emergency

Nom & Prénoms: _____

Full name

Tel : _____ Email : _____

Indication précise du lieu d'entrée en République du Bénin : _____

State exact point of entry into the Republic of Benin

Indication de vos adresses exactes en République du Bénin pendant que vous y séjournerez _____

State your full address, during your stay in the Republic of Benin

Comptez-vous installer en République du Bénin un commerce ou une industrie ? _____

Do you intend to establish a business or a factory in the Republic of Benin?

Où comptez-vous vous rendre en sortant de la République du Bénin ? _____

Where do you go after you left the Republic of Benin?

Je déclare avoir donné des réponses exactes et complètes à toutes les questions de la présente demande.

I declare that I have answered all required questions in this application fully and truthfully.

Signature du requérant
Signature of Applicant

Date